

**MINUTES OF PROCEEDINGS OF A MEETING OF THE TRANSITIONAL BOARD
HELD ON WEDNESDAY, 13 APRIL 2011 AT 2.00 PM IN THE BOARD ROOM**

1. PRESENT Mr M P Campbell (Chairperson)

Mrs R Brownlee
Councillor Casey
Councillor S Clarke
Councillor J McCrum

Rev Canon J McKegey
Mr R McVeigh
Mr W J Wilkinson
Councillor Dr P Weir

2. IN ATTENDANCE

Mrs L McCall and for part of the meeting Mr A P Murphy, Ms L Ayling, Mr G Butler, Mr J Curran, Mr P Mackey, Dr C Mangan and Mrs M Maguire.

3. APOLOGIES

Apologies had been received from Councillor J Cavanagh, Dr P Cunningham, Mr C Mackin, Mrs C M McCaul, Professor P Murphy and Councillor S McRoberts.

4. APPOINTMENT OF OFFICERS

Mr Murphy drew attention to funding arrangements for the posts contained within the report. It was proposed by Mrs Brownlee, seconded by Mr Wilkinson, and agreed that the report** (B/4/11/2) prepared by the Head of Human Resources be adopted.

5. MINUTES OF BOARD MEETINGS

5.1 MEETING HELD ON 9 MARCH 2011

On the proposal of Mr McVeigh, seconded by Councillor McCrum, the minutes* (B/3/11/3.1) of the meeting held on 9 March 2011 were approved as an accurate record and were signed by the Chairperson and the Chief Executive.

5.2 SPECIAL MEETING HELD ON 30 MARCH 2011

On the proposal of Mrs Brownlee, seconded by Councillor McCrum, the minutes* (B/3/11/3.2) of the meeting held on 30 March 2011 were approved as an accurate record and were signed by the Chairperson and the Chief Executive.

6. MATTERS ARISING FROM THE MINUTES

6.1 MEETING HELD ON 9 MARCH 2011

**6.1.1 MINISTERIAL STATEMENT ON PROCUREMENT IN THE
EDUCATION SECTOR (10)**

The Chairperson reported that the Gateway Reviews, commissioned by the Minister in BELB, SELB, WELB and NEELB, had taken place on 11 and 12 April 2011. He indicated that he had taken part in the interview process as Chairperson of the Board. He understood that the Minister would be informed of the outcomes of the Gateway Reviews within the week and that Boards would receive notification of the recommendations thereafter.

6.1.2 DHSSPS DRAFT SERVICE FRAMEWORK FOR MENTAL HEALTH AND WELLBEING (6.5)

Mrs Brownlee considered that schools should be encouraged to use the mental health and wellbeing services offered by the voluntary sector. Dr Mangan stated that schools would sometimes have difficulty in knowing those voluntary agencies which offered accredited and appropriate strategies that could be applicable for young people in schools. She undertook to liaise directly with Mrs Brownlee in this regard.

6.2 SPECIAL MEETING HELD ON 30 MARCH 2011

6.2.1 BUDGET 2011/12 : VOLUNTARY SEVERANCE (4)

The Chairperson advised that the Oversight Committee at its last meeting had agreed that its membership should be revisited to incorporate a wider scope of Members across the two Boards. He stated that terms of reference for the Oversight Committee would now be drawn up, in conjunction with WELB, for consideration by the Boards at their next meetings. The terms of reference would include proposals for a revised membership.

6.2.2 APPOINTMENT OF MEMBERS TO NORTHERN IRELAND LOCAL GOVERNMENT OFFICERS' SUPERANNUATION COMMITTEE (NILGOSC) (5)

The Chairperson reported that Dr Cunningham had indicated that he wished to be considered for appointment to serve as a member of NILGOSC. Consequently, in order to meet the Department of the Environment's deadline and as agreed by the Board at its meeting on 30 March 2011, he explained that Dr Cunningham's name had been submitted to the DoE on 4 April 2011. Retrospective approval was therefore being sought. It was proposed by Rev Canon McKegney, seconded by Mr Wilkinson, and agreed that the Board should nominate Dr P Cunningham to serve as a member of NILGOSC.

7. CHAIRPERSON'S BUSINESS

7.1 VOLUNTARY SEVERANCE : UPDATE

The Chairperson reported that arrangements for service delivery, particularly relating to collaboration, would be considered as follows:

- Youth, CASS and Children & Young People's Services would be discussed at the Joint Education Committee at its meeting on 20 April;
- Human Resources would be discussed by the Board at its June meeting;
- Internal Audit would be raised at the Audit Committee meeting on 21 April with a proposal that a special meeting of the Audit Committee would be convened in June to look at governance and accountability arrangements; and
- Maintenance and Building Support Services would be discussed by the Board at its June meeting.

Councillor Clarke entered the meeting at 2.15 pm.

Councillor Casey said that although he had not been present at the special Board meeting on 30 March 2011 he was aware of the differing opinions in dealing with the DE letter dated 29 March 2011. It was proposed by Councillor Casey, seconded

by Mrs Brownlee, and agreed that the Senior Management Team should withdraw from the meeting to enable the Board Members to discuss the DE letter.

The Senior Management Team withdrew from the meeting.

It was proposed by Mrs Brownlee, seconded by Councillor McCrum, and agreed that discussion in relation to the DE letter should be held in committee.

It was proposed by Mrs Brownlee, seconded by Councillor McCrum, and agreed to resume the meeting.

The Senior Management Team re-entered the meeting.

It was noted that the Board, in acknowledging the risks set out in the DE letter dated 29 March 2011 regarding proposals for a streamlined SMT structure, had agreed that any similar future proposal would not be supported. The Board's concerns with regard to governance and accountability issues had again been highlighted and the need to monitor service delivery, particularly in relation to collaborative working arrangements, had been stressed. While acknowledging and accepting the tight timescale within which the Business Cases for Voluntary Severance had been prepared by officers, the importance of keeping the Board involved in decisions at the development stage during any future severance process was paramount. The Board highlighted the importance of maintaining staff morale and the importance of a communication strategy that would keep staff informed of developments on a regular basis.

7.2 DEVELOPMENT PROPOSALS AS TO PRIMARY (INCLUDING NURSERY) AND SECONDARY EDUCATION

7.2.1 DEVELOPMENT PROPOSAL NO 249 : CLOSURE OF THE IRISH-MEDIUM UNIT AT ST MARY'S PRIMARY SCHOOL, POMEROY

The Chairperson reported that a letter dated 5 April 2011 had been received from DE giving the Minister's approval to the closure of the Irish-Medium Unit at St Mary's Primary School subject to the agreed modification that there would be no year 1 intake in the Unit in either September 2010 or September 2011. The Unit would therefore close with effect from 31 August 2012 or as soon as possible thereafter.

7.2.2 DEVELOPMENT PROPOSAL NO 253 : CLOSURE OF CLOGHER REGIONAL PRIMARY SCHOOL

The Chairperson reported that a letter dated 29 March 2011 had been received from DE advising that the Minister had agreed that Clogher Regional Primary School would close on 31 August 2011 or as soon as possible thereafter.

7.3 LOCAL GOVERNMENT ELECTION

The Chairperson referred to the Local Government Election on 5 May 2011. As background information, he advised that reconstitution of Education and Library Boards (ELBs) had taken place every four years at approximately the same time as local Council elections. The most recent fourth year reconstitution had taken place in 2009. However, in view of the proposed local government reorganisation, the election of Councils had been delayed until 2011 and, in view of the non-implementation of the Education and Skills Authority from 31 December 2009, it

had been necessary to reconstitute the ELBs in 2010. Reconstitution and election dates were therefore no longer aligned. The current members of ELBs had been appointed until the establishment of ESA or until such time as the Department decided.

As regards Councillor Members of Boards, a member of a district council who was appointed to a Board on the nomination of a Council, would cease to be a member of that Board if he/she ceased to be a member of that Council. DE advice was that members of a district council would come into office on the fourth day after election day and would retire together on the fourth day after election day. Therefore a current councillor member of a Board who was re-elected to Council in May would not cease to be a councillor on any day and, as a result, would continue to be a Board Member.

The Chairperson pointed out that a new nomination and selection process would be required for any post vacated through Board Members not being re-elected as Councillors or where a Council itself might advise that it would wish to make a new nomination.

7.4 MEETING WITH WELB

The Chairperson reported that he had been approached by the Chairperson of WELB with a view to convening a joint informal SELB / WELB meeting. The Board agreed to participate in such a meeting and to arrange a date at its May Board meeting. It also agreed that the Oversight Committee should meet to give consideration to the agenda of a joint Board meeting.

8. BUDGET 2011/12 : VOLUNTARY SEVERANCE

Aggregated Schools' Budget and Centre Budget

The Board noted the DE letter* (B/4/11/6) dated 30 March 2011 setting out the Aggregated Schools' Budget (ASB) as £214,785,872, the Centre allocation as £88,159k and the Earmarked allocations as £9,388k.

Ms Ayling drew attention to the reference in the letter that the Board's confirmation to continue to deliver its statutory responsibilities at a level of expenditure no greater than 3/12th of the 2011/12 budget and to refrain from entering long term commitments would constitute the Board's Initial Resource Allocation Plan (RAP) at this stage. She pointed out that no details had been provided as yet on the formal RAP process and its deadline for submission to DE.

Attention was given to particular budget areas detailed in the letter which were required to contribute to Savings Delivery Plan targets. Ms Ayling advised that the letter had raised a number of concerns across the five Boards, due to the absence of clarity, particularly in relation to CASS services, Earmarked funding, protection of core services and discretion in areas for efficiency cuts. These concerns were being presented to DE on a five Board basis.

Ms Ayling presented a paper** (B/4/11/6) setting out the ASB for 2011/12 compared to 2010/11. While the overall ELB share of the ASB had decreased by 0.11% on a like for like basis, the Board's share of the ASB in 2011/12 had increased by 0.38% on the previous year. However, this modest increase had to be considered against pupil growth in the Board's area of 0.63%. She pointed out however that the 0.38% increase in the Board's ASB would not be adequate to absorb inescapable inflationary increases. The

Board noted with concern the decrease in the value of the AWPU weighting in 2011/12 which would significantly impact on schools' budgets.

Attention was given to the impact on schools of the reduced Centre budget. The Board noted that the original Centre budget allocation for 2011/12 was £94,233k which was a 0.17% like for like increase on the 2010/11 budget. Ms Ayling drew attention to the split of savings across Boards on the basis of the ARNE allocations which meant that the Board's initial Centre budget would be reduced by £6,073k to give an overall allocation of £88,160k.

Consideration was given to the Board's estimated need in the previous financial year (before the implementation of cuts) and the inescapable pressures which would arise in 2011/12. Ms Ayling stated that the potential need for 2011/12 should be considered from this baseline and not from a comparison to the 2010/11 cash allocation. The potential shortfall in the 2011/12 budget was highlighted.

The Board noted with concern the savings targeted by DE in the ASB over the following period:

- £26.55m from the ASB in 2011/12
- £85.15m from the ASB in 2012/13
- £114.05m from the ASB in 2013/14
- £179.85m from the ASB in 2014/15

Mr Wilkinson drew attention to the severity of the shortfall in potential need for schools which would impact ultimately on the young people. He pointed out that opportunities for savings within the Centre budget would become more difficult year on year. Mr Murphy advised that the Chief Executives were meeting the Permanent Secretary the following day to discuss Voluntary Severance arrangements for 2011/12. He considered that a workshop for all Board Members to discuss at length the level of savings that the Board would be required to make in the current financial year would be beneficial. Mr Wilkinson stated that the Board should be mindful of political considerations and consultation exercises with key stakeholders when establishing strategies with regard to efficiency savings. It was regrettable that DE had been unable to provide clear and timely information to Boards as the ambiguity impacted on schools' planning.

Mr Mackey stated that allocations provided via the block grant were expected to be directed towards the priority areas identified by DE. These areas required clarification. He stated that DE would no longer be allocating separate, additional earmarked budgets to support areas that should be core priorities, eg School Improvement, Literacy & Numeracy and the Revised Curriculum. He confirmed that the level of funding for these areas was not yet known. He stated that the allocation for the Extended Schools' Programme had been received and was cash flat on the previous year's allocation. No allocation had yet been received with regard to the resources to manage the Programme or in relation to Entitlement Framework funding.

Councillor Casey withdrew from the meeting temporarily at 3.36 pm and re-entered at 3.38 pm.

Youth Service Recurrent Allocation 2011/12

The Board noted that the total Youth allocation amounted to £4,868k which included £323k for earmarked allocations. Ms Ayling advised that the allocation was approximately cash flat on the previous year's budget and would receive consideration at the Joint Education Committee on 20 April 2011.

Councillor Dr P Weir entered the meeting at 3.50 pm.

Capital Funding Allocations 2011/12

The Board noted the DE letter** (B/4/11/6) dated 8 April 2011 setting out the Board's allocations for Major Works and Other Capital. This letter also included the recurrent funding allocation for associated furniture and equipment and additional maintenance.

Mr Butler advised that the total major works allocation of £3,481k would meet the costs relating to the project at Banbridge Academy and some school meals kitchens in the maintained sector. He pointed out that this was the first time in 25 years that no new major works would commence. The figure allocated for Schools' Other Capital amounted to £4,027k. Mr Butler indicated that this budget area would cover minor works and other pressures within LMS requirements. He advised that the furniture and equipment allocation for minor works (£553k) would adequately meet the cost for work that was currently planned. The additional £1,076k for Schools' Maintenance was welcomed.

The Board also noted the DE letter* (B/4/11/6) dated 13 April 2011 setting out an additional capital allocation of £4,227k for fire risk minor works and an earmarked recurrent fire risk assessment / training allocation of £14k.

In response to a query from Councillor Casey regarding a minor work at Bunscoil An Iuir, Mr Butler undertook to report back to him on the particular details of this work.

Mr Wilkinson referred to the reduction in capital work which had implications for the services provided by the Architects' Section. Mr Butler advised that the Voluntary Severance Business Cases had enabled the suppression of an Architect and two Assistant Architects in 2011/12. Work would continue in the Section in relation to minor works projects.

Mr McVeigh pointed out that the limited capital allocation would impact on the outcome of the economic appraisal for post-primary education in the Lurgan area. Mr Butler commented that progression to the stage of a Development Proposal would probably occur in the 2012/13 financial year and therefore the current year's capital allocation would have no impact.

It was agreed that a workshop would be held on Wednesday, 11 May 2011 at 10.00 am for all Board members to examine areas where efficiencies could be effected in light of the level of savings required at Centre. A Scheme would then be drawn up, taking account of Members' views, and presented to the subsequent Board meeting. It was agreed that in order to accommodate the workshop the date of the next Board meeting would be changed to Wednesday, 18 May 2011 at 2.00 pm.

9. CHILDREN & YOUNG PEOPLE'S SERVICES

9.1 PROPOSED FORMAL STATEMENTS

It was proposed by Councillor Casey, seconded by Councillor Clarke, and agreed that Statements of Special Educational Needs** should be made on pupils with code reference numbers SEN 2011 / 48 to SEN 2011 / 60 inclusive.

9.2 AMENDED FORMAL STATEMENTS

It was proposed by Councillor Casey, seconded by Councillor Clarke, and agreed that Amended Statements of Special Educational Needs** should be made on

pupils with code reference numbers SEN 2011 / 255A to SEN 2011 / 369A inclusive.

10. FINANCE COMMITTEE : MINUTES OF MEETING HELD ON 25 MARCH 2011

Ms Ayling drew attention to the reference in the minutes which stated that the Schools' Centre surplus as at 28 February 2011 amounted to £870k. This figure excluded the Aggregated Schools' Budget and Earmarked underspends. She reported that a further £450k of that underspend had been utilised for accelerated teacher redundancies with the result that the revised underspend at year end was estimated to be £420k.

It was proposed by Councillor Casey, seconded by the Chairperson, and agreed that the minutes* (F/3/11/8) of the meeting held on 25 March 2011 be adopted.

11. PROCUREMENT

11.1 SELB PROCUREMENT STRATEGY

Mr Butler presented the Procurement Strategy* (B/4/11/9.1) setting out the Board's strategic approach to the procurement process and the methods by which the Board would seek to continually improve its procurement practices to comply with relevant legislation and its need for transparency while delivering quality products and achieving best value. Attention was given to the relationship between the Board and the various officers involved in procurement practices.

Members sought assurances that the Board engaged in fair dealing with its suppliers. Mr Butler confirmed this to be the case and commented that the Board would be informed of any discrepancies in its procurement practices following the recommendations of the Gateway Review.

Councillor McCrum left the meeting temporarily at 4.27 pm and re-entered at 4.30 pm.

It was proposed by Mrs Brownlee, seconded by Mr Wilkinson, and agreed to adopt the Procurement Strategy.

11.2 PROCUREMENT PLAN 2011/12

Mr Butler explained that the Board had just received notification of its 2011/12 capital allocation. He would therefore present the 2011/12 Procurement Plan, which would take account of the capital allocation, to the Board at a subsequent meeting.

11.3 THE PROCUREMENT OF GOODS AND SERVICES BY SCHOOLS / COLLEGES UNDER LMS ARRANGEMENTS – APRIL 2011

Mr Butler presented the updated guidance* (B/4/11/9.3) for schools under LMS arrangements. He referred to the introduction of Single Tender Action, as set out in the guidance, and the process to be followed in such cases.

Councillor Casey drew attention to the need for transparency in procurement practices and for Boards of Governors to be increasingly mindful of decisions taken in relation to purchasing goods, services and works. Mr Butler advised that training provided to Boards of Governors would be enhanced with regard to procurement policy.

It was proposed by Mrs Brownlee, seconded by Mr Wilkinson, and agreed to adopt the document setting out the revised procurement procedures for schools and colleges under LMS arrangements.

11.4 A GUIDE TO PROCUREMENT POLICY, PROCEDURES AND GOOD PRACTICE FOR NON-LMS BUDGET HOLDERS – APRIL 2011

Mr Butler advised that the updated guidance* (B/4/11/9.4) would be used by non-school staff and youth officers. The guidance also referenced the introduction of Single Tender Action.

Mr Wilkinson enquired as to the arrangements for informing staff of revised procedures. Mr Butler stated that key officers involved in procurement would be trained in the revised arrangements. Each Head of Department would also have responsibility for ensuring that appropriate staff were trained. He explained that mechanisms existed within the Board's Procurement Section to ensure that all items were procured in accordance with the Board's agreed procedures.

It was proposed by Mrs Brownlee, seconded by Mr Wilkinson, and agreed to adopt the document setting out the revised procurement practices for non-LMS budget holders.

12. DEVELOPMENT, PLANNING AND SUPPORT SERVICES

12.1 ADVISORY SUB-COMMITTEE FOR CONTROLLED SCHOOLS : MINUTES OF MEETING HELD ON 5 APRIL 2011

Mrs Brownlee declared a non-pecuniary interest in Orchard County Primary School. Councillor Dr Weir declared a non-pecuniary interest in Seagoe Primary School.

Rev Canon McKegney drew attention to the recommendation in the minutes concerning initiating the consultation process with regard to bringing forward development proposals for the closure of Aghavilly and Keady Primary Schools with effect from 31 August 2012 or as soon as possible thereafter. He explained that consideration would be given to the economic appraisal for post-primary education in Lurgan following the election period.

Rev Canon McKegney also referred to recommendations with regard to development proposals for nursery units at various schools. These development proposals would receive separate consideration as the next item of business. Attention was also drawn to the issues raised by the delegation from Edenderry Nursery School with regard to development proposals for nursery units in the Portadown area.

It was proposed by Rev Canon McKegney, seconded by Mr McVeigh, and agreed that the minutes** (B/4/11/10.1) of the Advisory Sub-Committee for Controlled Schools held on 5 April 2011 be adopted. This was subject to consideration being given to each individual Development Proposal by the Board as follows.

12.2 DEVELOPMENT PROPOSALS AS TO PRIMARY (INCLUDING NURSERY) AND SECONDARY EDUCATION

Mr Butler stated that the Board was required to publish all Development Proposals for the non-controlled sectors and to make a decision as to whether to publish or not for Development Proposals relating to the controlled sector.

12.2.1 Development Proposal No 255 : Establishment of a Nursery Unit at Bocombra Primary School

12.2.2 Development Proposal No 259 : Establishment of an additional Nursery Unit at Seagoe Primary School

12.2.3 Development Proposal No 262 : Establishment of an additional Nursery Unit at Portadown Integrated Primary School

Mrs Maguire explained that PEAG had identified a clear need for 50-60 pre-school places in the Portadown area. Requests from five providers in the area had been made to PEAG for nursery provision. She outlined figures relating to target aged children in the area. The Board noted that three Development Proposals were being presented for consideration for nursery provision in the Hospital Ward of Portadown. Mr Butler said that a number of meetings had been held regarding these proposals. He outlined the concerns expressed by Edenderry Nursery School and the petition which had been signed by approximately 500 parents.

It was proposed by Councillor Casey, seconded by Mrs Brownlee, and agreed to publish the Development Proposals relating to establishing Nursery Units at Bocombra.

The Board noted that it was required to publish the Development Proposal for the additional Nursery Units at Portadown Integrated Primary School and Seagoe Primary Schools.

It was noted that consultation would also now take place on the provision of an additional Nursery Unit at Edenderry Nursery School.

12.2.4 Development Proposal No 256 : Establishment of a Nursery Unit at Drumadonnell Primary School

Attention was given to the existing provision in this area and the community's wish for the location of provision. In order to obtain the community's view, it was proposed by Mr McVeigh, seconded by Councillor Casey, and agreed to publish the Development Proposal.

12.2.5 Development Proposal No 257 : Establishment of a Nursery Unit at Orchard County Primary School

The Board noted the concerns of three neighbouring schools in the area to this Development Proposal. It also noted the additional housing within the 2 mile radius of Orchard County Primary School which had resulted in an increased enrolment at the school. It was proposed by Mr McVeigh, seconded by Councillor Casey, and agreed to publish the Development Proposal.

12.2.6 Development Proposal No 258 : Establishment of a Nursery Unit at Waringstown Primary School

The Board noted the high level of support to this proposal. It was proposed by Mr McVeigh, seconded by Councillor Casey, and agreed to publish the Development Proposal.

12.2.7 Development Proposal No 260 : Establishment of an additional Nursery Unit at St Mary's Primary School, Banbridge

Mrs Maguire advised that this proposal was simply a transformation of status of a playgroup to a nursery unit. It was proposed by Mr McVeigh, seconded by Councillor Casey, and agreed to support the Development Proposal.

The Board noted that it was required to publish the Development Proposal to establish the additional Nursery Unit at St Mary's Primary School, Banbridge.

Councillor McCrum referred to parking concerns at this school and queried whether CCMS had been informed of this matter. Mr Butler confirmed that this issue was being raised at a meeting with CCMS officials the following week. He undertook to report back to Councillor McCrum on this issue.

12.2.8 Development Proposal No 261 : Replacement of existing Reception Class at St Patrick's Primary School, Mayobridge with a Nursery Unit

Mrs Maguire advised that CCMS had reported that the local playgroup in this area was in support of the transformation of the reception provision at St Patrick's Primary School to a nursery unit. She indicated that the number of children in this area was sufficient to service adequately both the playgroup and the proposed nursery unit. It was proposed by Mr McVeigh, seconded by Councillor Casey, and agreed to support the Development Proposal.

Rev Canon McKegney left the meeting temporarily at 4.53 pm and re-entered at 4.55 pm.

12.2.9 Development Proposal No 263 : Extension of capacity of Gaelscoil Ui Neill from a 5 class base school to a 7 class base school

The Board noted that it was required to publish the Development Proposal relating to Gaelscoil Ui Neill.

12.3 PROPERTY SERVICES

Mr Butler reported that NIE was requesting the Board's permission to lay an underground cable in the grounds of Walker Memorial Primary School to provide electricity supply to a new dwelling near to the school.

It was proposed by Councillor Casey, seconded by Councillor Clarke, and agreed to grant a Wayleave to NIE at Walker Memorial Primary School.

Councillor McCrum left the meeting at 5.00 pm.

12.4 SINGLE TENDER ACTION

Mr Butler explained that the Accounting Officer's approval was necessary for the Board to procure any goods or services which were not covered under the Board's

tender arrangements. He presented the report** (B/4/11/10.4) and advised that blanket approval was being sought in relation to the following areas:

- Hire of sports pitches by schools;
- Use of Council swimming pools by schools; and
- Examination fees for schools.

Mr Butler also advised that Standing Order 22 was required to be set aside to facilitate arrangements in connection with these three areas. It was proposed by Councillor Casey, seconded by Councillor Clarke, and agreed to set aside Standing Order 22 in order to enable blanket procurement to proceed in relation to the three identified areas.

The Board noted the other areas in the report requiring single tender action as approved by the Accounting Officer.

12.5 TENDER REPORT

The Board noted the tender report** (B/4/11/10.5) detailing tenders which had been opened and those which had been accepted.

Mr Butler advised that the officers commissioned by DE to conduct the Gateway Review had recommended that on each occasion the Board was required to consider a tender report, it should receive an assurance that resources were available to meet the requirements in the tender report. Mr Butler provided such an assurance.

12.6 SCHEME FOR THE USE OF FACILITIES OTHER THAN SCHOOLS

Mr Butler presented the Scheme which had been updated to take account of annual inflationary increases. It was proposed by Rev Canon McKegney, seconded by Councillor Casey, and agreed to adopt the Scheme which would become operational on 1 July 2011.

13. TEACHING APPOINTMENTS COMMITTEE : MINUTES

The minutes* (TAC/4/11/11.1 and 11.2) of the meetings held on 1 and 5 April 2011 were noted.

The meeting ended at 5.03 pm.

CHAIRPERSON

CHIEF EXECUTIVE

DATE

* Paper circulated

** Paper tabled

19 April 2011 LMCC