

MINUTES OF PROCEEDINGS OF A MEETING OF THE INTERIM BOARD HELD ON THURSDAY, 28 JANUARY 2010 AT 2.00 PM IN THE BOARD ROOM

1. PRESENT

Mr M P Campbell
Mr P Gildea
Dr M Hollinger

Mr C Mackin
Rev Canon J McKegney
Very Rev L M McVeigh

2. IN ATTENDANCE

Mr A P Murphy, Ms L Ayling, Mr G Butler, Mr P Keating, Mrs L McCall and for part of the meeting Mrs G Douglas, Mr T Mullan and Mrs L Livingstone.

3. LENGTH OF TERM OF OFFICE OF CHAIRPERSON AND VICE-CHAIRPERSON

It was noted that the term of office would cease on the day prior to the first meeting of the newly appointed Transitional Board.

4. ELECTION OF CHAIRPERSON

It was proposed by Very Rev Fr McVeigh, seconded by Mr Mackin, that Mr M P Campbell be elected Chairperson.

It was proposed by Dr Hollinger, seconded by Mr Gildea, that Rev Canon J McKegney be elected Chairperson.

Rev Canon McKegney withdrew his nomination.

The Interim Board agreed to elect Mr M P Campbell as Chairperson. Mr Campbell took the chair and thanked Members for his election to office.

5. ELECTION OF VICE-CHAIRPERSON

It was proposed by Very Rev Fr McVeigh, seconded by Dr Hollinger, and agreed that Rev Canon J McKegney be elected Vice-Chairperson.

6. APPOINTMENT OF OFFICERS

Mr Murphy drew attention to funding arrangements for posts contained within the report. It was proposed by Mr Mackin, seconded by Very Rev Fr McVeigh, and agreed that the report** (B/1/10/5) prepared by the Head of Human Resources be adopted.

7. BOARD MEETING : MINUTES OF MEETING HELD ON 9 DECEMBER 2009

The minutes* (B/12/09/6) of the meeting held on 9 December 2009 were approved as an accurate record and were signed by the Chairperson and the Chief Executive.

8. MATTERS ARISING FROM THE MINUTES

8.1 REMARKS FROM THE CHIEF EXECUTIVE AND CHAIRPERSON (7.1 & 7.7)

Members received a copy of an article that had been placed in the local newspaper applauding the work of staff and the outgoing Board Members prior to the previously planned implementation date of ESA. Mr Murphy advised that the article had also been forwarded to regional newspapers.

8.2 ASSEMBLY STATEMENT DATED 1 DECEMBER 2009 (7.2)

Mr Murphy advised that Mr G Boyd and Mr J McGrath had asked to meet the Interim Board later in the afternoon to discuss convergence details. It was noted that the two officials would meet the Interim Board at 3.30 pm following the Board meeting.

8.3 CELEBRATE EDUCATION : 4 DECEMBER 2009 (7.8)

The Chairperson received confirmation that Libraries NI had been approached in relation to promoting library events in the southern area in the Events leaflet. Assurance had been received that southern area libraries would not be overlooked and that Libraries NI would seek to ensure that all events, as published in the Events leaflet, would be rolled out across the Province equitably.

9. CHAIRPERSON'S BUSINESS

9.1 LETTER TO SELB CHAIRPERSON FROM THE MINISTER OF EDUCATION

The Interim Board agreed to discuss this letter, dated 26 January 2010, from the Minister to the Chairpersons and Chief Executives of the RPA affected organisations under the agenda item entitled 'Interim Governance Arrangements'.

9.2 PRE-SCHOOL EDUCATION ADVISORY GROUP (PEAG): MEMBERSHIP

The Interim Board agreed to appoint Dr M Hollinger and Mr C Mackin to the membership of PEAG. It was noted that one of the Education representatives on PEAG would be required to serve as Chairperson.

9.3 COMMITTEE FOR THE EXPULSION OF PUPILS FROM CONTROLLED SCHOOLS

The Interim Board agreed to appoint the Chairperson, the Vice-Chairperson and Dr M Hollinger to this Committee.

10. INTERIM GOVERNANCE ARRANGEMENTS

10.1 TRANSITIONAL GOVERNANCE AND MANAGEMENT ARRANGEMENTS FOR THE EDUCATION SECTOR : ASSEMBLY STATEMENT DATED 1 DECEMBER 2009

Mr Murphy referred to the Assembly Statement** (B/1/10/9.1) advising that the Education Bill had not yet reached Consideration Stage which had impacted on the

agreed operational date for ESA of 1 January 2010. However, the Statement had stressed that the efforts already made towards the convergence of activities would continue across the 9 affected organisations. The main emphasis in the transitional period would be uniformity in service provision, savings, school improvement and raising standards. Mr Murphy outlined the significant financial implications for DE, as set out in the Statement, and pointed out that the Minister would be using existing legislation to enable Boards to continue in their present form but with reduced membership. He explained that all Accounting Officers would be required to report to DE via Mr G Boyd and that a review would be undertaken of financial delegation to the affected bodies. It was noted that Mr Seán Hogan would be convening meetings of the transitional Boards to work on service delivery in order to facilitate convergence and that new committee structures would come into force to assist convergence. Mr Murphy pointed out that the Minister had asked Mr Hogan and Mr Boyd to produce a Convergence Development Plan with clear leadership roles for the incoming ESA Directors and associated timescales for implementation.

The Interim Board noted that Mr Paul Sweeney, currently Permanent Secretary, DCAL, would shortly fill the post of Permanent Secretary, DE, to be vacated by Mr Will Haire.

10.2 TRANSITIONAL GOVERNANCE ARRANGEMENTS FOR THE EDUCATION AND LIBRARY BOARDS : DE LETTER DATED 11 DECEMBER 2009

The Interim Board noted the DE letter* (B/1/10/9.2) advising that letters inviting nominations to each of the five Boards had been issued to Transferor and Trustee Representative Organisations and District Councils. A notice had also been placed on the DE website seeking applications for General Interest Members (including teachers). Existing General Interest Members had been notified of their eligibility to apply for membership during the transitional period and Teacher Representative Organisations had also been asked to nominate serving teachers in grant-aided schools. A selection and appointment process would follow.

This letter also announced the Minister's decision to extend the appointment of a number of current Members to ensure that Boards continued to have Members into January 2010.

10.3 INTERIM BOARD COMPOSITION : LETTER FROM THE EDUCATION AND LIBRARY BOARDS' SOLICITORS DATED 6 JANUARY 2010

The letter* (B/1/10/9.3) setting out the status of the Interim Board was noted. Mr Murphy stated that clarity was being sought from DE with regard to the role of the Teaching Appointments Committee in each of the Boards.

10.4 GOVERNANCE MANAGEMENT AND ACCOUNTABILITY IN THE EDUCATION SECTOR : DE LETTER DATED 8 JANUARY 2010

The Interim Board noted the letter* (B/1/10/9.4) from Mr Will Haire highlighting the responsibilities of Chief Executives as Accounting Officers and the need for all bodies, led by the Accounting Officers, to embrace and fully participate in the transition process and to fully support the Convergence Development Plan. The letter also set out the role of Mr Gavin Boyd as an additional Accounting Officer

with responsibility to secure assurance on the management and utilisation of resources across all the organisations being incorporated into ESA.

10.5 LETTER TO SELB CHAIRPERSON FROM THE MINISTER OF EDUCATION

The Interim Board noted a letter** (B/1/10/8) dated 26 January 2010 addressed to the Chairpersons and Chief Executives of the 9 affected organisations being incorporated into ESA. In her letter, the Minister had stated that she had received the Convergence Development Plan from Mr Hogan and Mr Boyd, the key elements of which included:

- Implementing shared support services across all organisations;
- Rationalising senior management structures to support regionalised services; and
- Ensuring a uniform approach to implement key policies including Every School A Good School, the Entitlement Framework and Area Based Planning.

Mr Mackin received confirmation that the £13m savings alluded to in the letter would include the 9 affected organisations. Ms Ayling advised that DE had indicated that savings in the sum of £8.3m was required in the current financial year and that £13m was required in 2010/11. These savings would be deducted from the overall DE budget prior to its distribution.

10.6 AUDIT COMMITTEE : APPOINTMENT OF MEMBERS

The Interim Board agreed to establish an Audit Committee should any business necessitate the convening of an Audit Committee prior to the establishment of the Transitional Board. It was agreed that the membership would include Mr P Gildea, Rev Canon J McKegney and Very Rev L M McVeigh.

11. FINANCE

11.1 CAPITAL EXPENDITURE REPORT AS AT 31 DECEMBER 2009

Ms Ayling briefly provided Members with an understanding of the layout of the report* (B/1/10/10.1) which set out the forecasted position at year end for Major Works, Other Capital, Earmarked and Capital Receipts. She drew attention to the £116k overspend within Other Capital, £50k of which related to a pressure within ESA IT, and advised that DE had awarded this £50k which would be reflected in the report as at 31 January 2010. The shortfall would be managed within the overall Other Capital budget of £8.4m.

The Interim Board noted the pressure on Capital Receipts of £182k. This had arisen due to receipts from sales of land not realising original valuations due to current market conditions.

Ms Ayling advised that no issues of concern existed in relation to the Capital report. The Interim Board noted the Capital MEMR* which detailed a restatement of the capital figures in a format prescribed by DE.

11.2 DE MONTHLY EXPENDITURE MONITORING REPORT (MEMR) AS AT 31 DECEMBER 2009

Ms Ayling briefly provided Members with an understanding of the layout of the report* (B/1/10/10.2) which set out spend within DE Schools and Youth budgets.

11.3 COMMENTARY ON FINANCIAL POSITION (MEMR) AS AT 31 DECEMBER 2009 – DE

Ms Ayling presented the commentary* (B/1/10/10.3) setting out the rationale for a reduction in the delegated EYF access to £2m. She advised that as the December monitoring round had been very constrained, access to schools' EYF had not been confirmed prior to Christmas but would now be considered as part of the February monitoring round.

Ms Ayling drew attention to the 'Resources allocated to Schools from the Centre budget' and advised that savings were anticipated in the areas of Teacher Substitution costs, Rates and Special Education in Mainstream Education. She advised that an element of contingency funding of approximately £275k had been reinstated to cover potential business case costs arising from outstanding job evaluations for nursery assistants. Ms Ayling stated that, due to progress within the nursery assistant job evaluation process, costs could crystallise before the 2009/10 Accounts were certified in September.

Ms Ayling reported that, within the Centre budget, savings were forecast in the areas of Transport and Special Schools & Pupil Support. It was noted that overspends in the areas of School Meals and Headquarters would be absorbed by the re-allocation of budget savings from the Centre budget.

Mr Mackin referred to the continuous growth in the number of children who had statements of special educational needs and queried the underspend of £336k in Special Education in Mainstream Education. Ms Ayling advised that when setting budget figures at the start of the financial year, the presumption had been made that the rate of growth in the current year would continue at the same significant rate as in 2008/09 but this had not been realised. She advised that the budget for 2010/11 would be based on the current year's pattern of spend.

Mr Gildea queried if the savings anticipated in areas such as Teacher Substitution could be reallocated to Maintenance. Ms Ayling highlighted that during the initial consideration of the Financial Scheme for 2009/10 the Board, in its consideration of a constrained budget allocation, had agreed to reduce the Maintenance budget by £2.5m in order to allow other services to operate at current levels. Since that time, £246k had been received from DE as an additional allocation for Maintenance following a bid from the Board and £1,850k had been reallocated to Maintenance by the Board from savings incurred within other budget areas. These allocations had facilitated a total Maintenance budget of approximately £5m; however, in the current year any further anticipated savings would be unable to be spent within Maintenance prior to 31 March 2010.

Very Rev Fr McVeigh queried the underspend in Youth of £50k. Ms Ayling advised that this amount related primarily to staff vacancies.

The Committee noted DE's year end forecast position detailing a DE schools' overspend of £2,031k, a school centre underspend of £1,263k and a youth

underspend of £50k resulting in an overall overspend of £1,342k in the DE Schools / Youth budget.

11.4 UPDATE ON BUDGET 2010/11

Ms Ayling referred to the general DE pressures contained within the Finance Minister's Statement which required £51.7m recurrent savings and £22m capital savings. A figure of over £80m savings was now being quoted within the DE budget. She advised that £8.3m ESA savings were to be incorporated into the DE budget for this year and £13m for 2010/11.

With regard to the consultation on the Common Funding Formula, Ms Ayling stated that an additional £3m would be required for the Delegated Schools' Budget to fully fund the proposed increase in primary AWPU to 1.06.

Ms Ayling advised that the signal from DE was that 2010/11 would present significant constraints on the budgetary position. She reminded Members that indicative budgetary figures for the incoming financial year were normally presented to the January Board but because of discussions within the Assembly on reaching a draft agenda for the Budget for 2010/11, DE had advised that the initial allocation might not be relayed to Boards until the second week in March. In addition, schools might not receive any indications on the DE website and at individual school level until the end of February / start of March.

Ms Ayling reported that the Chief Finance Officers of the five Boards had asked DE officials to enter into discussions about budgetary presumptions to be used for 2010/11. She advised that a DE representative had agreed to meet the Chief Finance Officers in early February.

Ms Ayling advised that the Senior Management Team of the Board had agreed to look at potential savings in their service areas for 2010/11. She reported that she would present indicative figures at current service levels to the Interim Board, at its February meeting, which would be based on the current year's forecast expenditure and any necessary amendments. The Interim Board would then be required to await the DE initial allocation in order to consider its Scheme for 2010/11.

11.5 CONSULTATION WITH SCHOOLS ON POTENTIAL CHANGES TO THE LMS COMMON FUNDING FORMULA

The Interim Board noted the DE consultation letter* to schools dated 6 January 2010 setting out the potential changes to the LMS Common Funding Formula and the proposals on factor changes which were:

- That the AWPU weighting for primary school pupils should be increased from the current weighting of 1.05 to 1.06; and
- That grant-aided funding for preparatory pupils should be withdrawn with effect from 1 September 2010 subject to the outcome of a separate Equality Impact Assessment.

Ms Ayling advised that in previous years the Board had not provided a response itself but had only submitted the responses of schools to DE. However, due to the significant detrimental impact of increasing the primary AWPU, without any

additional funding, on the post-primary and nursery sectors, it was considered that a Board response should be forwarded to DE in addition to the school responses.

The Interim Board considered the draft response* (B/1/10/10.5) which highlighted that the Board was in favour of continued financial support to the primary sector provided that the support was not to the detriment of any other sector. The response also set out that the Board had no view on the proposal regarding the withdrawal of funding for preparatory pupils. It was proposed by Mr Mackin, seconded by Rev Canon McKegney, and agreed to approve the response for submission to DE.

It was noted that the response date to the consultation was 25 February 2010 and that a summary of school responses received by the date of the February Board meeting would be presented to the Board for consideration.

11.6 INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) : REPORT TO THOSE CHARGED WITH GOVERNANCE

Ms Ayling presented a paper* (B/1/10/10.6) setting out the position with regard to the IFRS Shadow Accounts for 2008/09. In December 2009 the NI Audit Office had conducted an audit of the IFRS Accounts, which had been produced on an agreed 5 Board basis, and it had provided a 'dry run' audit opinion and a Report to those charged with Governance on the Accounts. Ms Ayling advised that she had met officials from the NI Audit Office the previous week to consider the issues raised in the Governance Report and to agree their impact on the approach for the 2009/10 Accounts.

It was noted that the Report to those charged with Governance on the Accounts would be presented to the next meeting of the Audit Committee.

12. CHILDREN & YOUNG PEOPLE'S SERVICES COMMITTEE

12.1 PROPOSED FORMAL STATEMENTS

It was proposed by Dr Hollinger, seconded by Very Rev Fr McVeigh, and agreed that Statements of Special Educational Needs** should be made on pupils with code reference numbers SEN 2010 / 1 to SEN 2010 / 20 inclusive. It was noted that 20% of pupils requiring additional support had shared classroom assistance.

As Board approval had been given for officers to process statements during December 2009, the Interim Board noted the Statements of Special Educational Needs** made on pupils with code reference numbers SEN 2009 / 270 to SEN 2009 / 290 inclusive. It was noted that 36% of pupils requiring additional support had shared classroom assistance.

12.2 AMENDED FORMAL STATEMENTS

(Mr Mackin declared a non-pecuniary interest in St Patrick's Primary School, Newry.)

It was proposed by Dr Hollinger, seconded by Very Rev Fr McVeigh, and agreed that Amended Statements of Special Educational Needs** should be made on pupils with code reference numbers SEN 2010 / 1A to SEN 2010 / 57A inclusive.

As Board approval had been given for officers to process statements during December 2009, the Interim Board noted the Amended Statements of Special Educational Needs** made on pupils with code reference numbers SEN 2009 / 661A to SEN 2009 / 681A inclusive.

12.3 STATEMENTS TO BE CEASED

It was proposed by Dr Hollinger, seconded by Very Rev Fr McVeigh, and agreed that Statements of Special Educational Needs** should cease to be made on pupils with code reference numbers SEN 2010 / 01C to SEN 2010 / 12C inclusive.

13. DEVELOPMENT, PLANNING AND SUPPORT SERVICES

13.1 CRAIGAVON TWO TIER SYSTEM : UPDATE

Mr Butler presented a paper** (B/1/10/12.1) summarising the planning process to date in relation to developing a strategic plan for the seven schools in the Craigavon Two Tier System. As a result of these planning meetings, which involved Principals, Governors, MLAs and Board Officers, it was considered that plans for Portadown and Lurgan should be progressed concurrently and with a different approach being adopted in the two locations. These approaches would reflect the difference in the school population in the two areas, the different demography of the two areas and the different levels of agreement on the way forward in both areas.

The Interim Board considered the key features of the approach for the Portadown area which would be phased in over an agreed period in tandem with consultation with Boards of Governors and Principals. The Interim Board also gave consideration to the proposal to instigate a fully costed feasibility study for the Lurgan area as no agreement had been reached on a future model for education provision in that area. A consultation would follow on the findings of the feasibility study and these findings would be presented to the Board for consideration.

It was proposed by Dr Hollinger, seconded by Mr Gildea, and agreed to adopt the approaches outlined in the paper for both Portadown and Lurgan.

13.2 OPENING OF TENDERS

The Interim Board noted that the following tenders had been opened:

Opened in the presence of Councillor S McRoberts on Monday, 16 November 2009:

T2921 - DICKSON PRIMARY SCHOOL (LURGAN) : REFURBISHMENT AND EXTENSION TO NURSERY UNIT AND MAIN SCHOOL

	£
Bradley Construction, Mountfield	329,000.00
Peter O'Hare Limited, Mayobridge	339,695.00
Felix O'Hare & Company Limited, Newry	364,000.00
Mascott Construction, Belfast	368,640.00
James J Rice, Collone	377,000.00
<i>McLaughlin & Harvey Limited, Mallusk did not return a tender (apology received)</i>	

Opened in the presence of Councillor S McRoberts on Tuesday, 24 November 2009:

T2917 - LURGAN JUNIOR HIGH SCHOOL : PITCH DEVELOPMENT

	£
John McQuillan (Contracts) Limited, Lisburn	1,047,000.00
Fox Contracts, Omagh	1,078,243.00
Tony Patterson, Saintfield	1,114,279.64
Gibson (Banbridge) Limited, Banbridge	1,146,725.55
McAvoy Construction LLP, Banbridge	1,149,749.30
Clive Richardson Limited, Annaghmore	1,190,352.98
F P McCann Limited, Magherafelt	1,238,272.61
Crawford Contracts Limited, Ballymena	1,289,733.50
Northstone (NI) Limited, Macosquin	1,645,014.55
<i>Earney Contracts Limited, Lisburn returned an invalid tender (late)</i>	
<i>Whitemountain (Surfacing) Limited, Lisburn returned an invalid tender (late)</i>	
(Ms J McCarney from Sport NI was also present at the opening of the tenders.)	

Opened in the presence of Councillor S McRoberts on Friday, 4 December 2009:

T2924 - KILLYMAN PRIMARY SCHOOL : ADDITIONAL PLAY AREA & TRAFFIC MANAGEMENT

Northstone (NI) Limited, Macosquin	154,909.04
T H Moore (Contracts) Limited, Newtownhamilton (Gibson, Banbridge)	157,396.25
Collen Brothers (Quarries) Limited, Portadown	180,912.18
W J & H Crozier, Armagh	188,185.00
Tullyraine Quarries Limited, Banbridge	196,441.00

T2926 - NEWRY HIGH SCHOOL : MUSIC AND ART REFURBISHMENT

Peter O'Hare Limited, Mayobridge	426,495.00
James J Rice, Collone	432,000.00
Bradley Construction, Mountfield	441,000.00
Felix O'Hare & Company Limited, Newry	446,000.00
Mascott Construction, Belfast	468,640.00
<i>L W Campton, Money more did not return a tender</i>	

Opened in the presence of Councillor S McRoberts on Monday, 14 December 2009:

T2923 - SPERRINVIEW SPECIAL SCHOOL : ALTERATIONS AND EXTENSION

O'Neill of Clonoe Limited, Dernagh	788,420.00
W R Jenkins, Armagh	842,429.00
O'Hanlon Brothers Construction Limited, Coalisland	862,133.00
Francis Haughey, Keady	889,800.94
Greystone Joinery & Construction Limited, Greystone	901,537.00
Bann Limited, Portadown	930,000.00

T2928 - RATHFRILAND HIGH SCHOOL : MINOR IMPROVEMENTS

O'Hanlon Brothers Construction Limited, Coalisland	186,760.00
MOD Building Contractors, Banbridge	188,857.08
McLaughlin & Harvey Limited, Mallusk	198,518.00
Moorhill Construction, Newry	210,000.00

David Jameson Building Services Limited, Portadown 251,001.13
Mullartown Construction Limited, Kilkeel did not return a tender

**T2929 - ST PATRICK'S PRIMARY SCHOOL, MAGHERALIN :
EXTENSION & REFURBISHMENT WORKS TO SERVERY**

Lir Construction, Keady 69,850.00
Newray Construction, Crossmaglen 78,500.00
Mourne Construction, Hilltown did not return a tender
Clarehill Contracts (NI) Limited, Banbridge did not return a tender
Castledara Contracts Limited, Annalong did not return a tender
P J Martin Developments, Portadown did not return a tender

**T2931 - CORTAMLET PRIMARY SCHOOL : MULTI-USE GAMES
AREA AND ASSOCIATED WORKS**

Martin Coleman Limited, Stewartstown 80,800.00
Collen Brothers (Quarries) Limited, Portadown 88,239.28
T H Moore (Contracts) Limited, Newtownhamilton 97,778.00
Francis McCone, Markethill 99,940.00
Northstone (NI) Limited, Macosquin 104,983.75
W J & H Crozier, Armagh 107,166.50
Tullyraine Quarries Limited, Banbridge 115,472.00

Opened on Monday, 14 December 2009 in the presence of Councillor P Brannigan:

**50732 - FITNESS EQUIPMENT, ST PATRICK'S COLLEGE
DUNGANNON**

Cybex International UK Ltd, Measham
Podium 4 Sport, Belfast
Pulse Fitness, Congleton
T & T Fitness Equipment, Kingscourt
Technogym UK Limited, Bracknell

**50761 - SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING
OF BIOMETRIC CASHLESS SYSTEMS**

A2Z Computer Products Ltd, Loughborough
Cash Registers (Buccluch) Limited T/A CRB Solutions, Bilston Glen
Cunningham Cash Registers Ltd, Belfast
DH Business Services, Antrim
EMOS Information Systems Ltd, Bangor
Omron Systems (NI) Ltd, Belfast
Retail Systems Technology Ltd, Eglinton

Opened in the presence of Councillor S McRoberts on Friday, 18 December 2009:

**T2925 - CARRICK PRIMARY SCHOOL (LURGAN) : EXTENSION AND
REFURBISHMENT TO NURSERY UNIT**

Felix O'Hare & Company Limited, Newry 279,000.00
W R Jenkins, Armagh 279,424.00

	£
Bann Limited, Portadown	289,000.00
Francis Haughey, Keady	297,881.64
Greystone Joinery & Construction, Greystone	320,000.00
L W Campton, Moneymore	349,556.00

T2932 - TANDRAGEE PRIMARY SCHOOL : TRAFFIC MANAGEMENT UPGRADE

W J McCormick & Sons Limited, Ballynahinch	28,735.00
Whitemountain Surfacing Limited, Belfast	34,000.00
Gerard McCluskey, Portadown	35,618.00
John McQuillan (Contracts) Limited, Lisburn	39,414.00

Eric Edgar, Tandragee did not return a tender

T H Moore (Contracts) Limited, Newtownhamilton did not return a tender

Opened on Thursday, 7 January 2010 in the presence of Mr P Gildea:

50762 - FITNESS EQUIPMENT, BANBRIDGE ACADEMY

Cybex International, Measham
Podium 4 Sport, Belfast
Pulse Fitness, Congleton
T & T Fitness Equipment, Kingscourt
Technogym UK Limited, Bracknell

Opened on Tuesday, 12 January 2010 in the presence of Mr P Gildea:

50763 - PROVISION OF BUILDING CLEANING SERVICES, ARMAGH PLANETARIUM

Period: 1 April 2010 – 31 March 2011 (with option to extend for 2 further periods of 12 months each)

Island Cleaning Services Ltd, Belfast
JH Industrial Cleaning Ltd, Belfast
Mitie Cleaning and Environmental, Craigavon
Mount Charles Catering Ltd, Belfast
OCS Group UK Ltd, Belfast
Precision Industrial Services Ltd, Eglinton
Red Sky Group, Belfast
Swisher Hygiene Services NI, Donaghmore

Opened on Tuesday, 12 January 2010 in the presence of Mr P Gildea:

T3988(M) - ST COLMAN'S PRIMARY SCHOOL (BANN) : EXTERNAL WINDOW & DOOR REPLACEMENT

Windell Limited, Magherafelt	32,115.00
BDG Group Limited, Lurgan	35,265.00
McMullan & O'Donnell, Benburb	38,347.00
Bowman Windows, Banbridge	38,900.00
McLaughlin & Harvey, Mallusk	53,607.00

Dungannon Window Company Limited, Dungannon, did not return a tender

Opened on Friday, 15 January 2010 in the presence of Mr P Gildea:

T3990(M) - ST JOSEPH'S BOYS' HIGH SCHOOL (NEWRY) : RE-ROOFING WITH FELT INCORPORATING INSULATION

	£
Jameson Group, Portadown	36,663.00
David Kerr Roofing, Portadown	38,700.00
City Roofing & Asphalt Services Limited, Londonderry	46,805.00
Robinson Roofing, Portadown	59,300.00
<i>Lawell Asphalt Company Limited, Belfast did not return a tender</i>	
<i>Durastic Limited, Whitehouse did not return a tender</i>	

Opened on Thursday, 21 January 2010 in the presence of Mr P Gildea:

T3991(M) - NEWRY SCOUT HALL : REFURBISHMENT

W R Jenkins, Armagh	68,390.00
Bann Contracts, Portadown	71,790.45
Francis Haughey, Keady	73,201.67
Greystone Joinery & Construction Limited, Greystone	78,985.00
L W Campton, Money more	84,664.40
<i>Kieran McElroy, Omagh did not return a tender</i>	

T3992(M) - ST CATHERINE'S COLLEGE (ARMAGH) : WINDOW REPLACEMENT

B H Glazing Limited, Strabane	49,850.00
Bowman Windows, Banbridge	57,163.00
McMullan & O'Donnell, Benburb	53,358.00
Windell Limited, Magherafelt	73,063.00
<i>RAC Windows, Moira did not return a tender</i>	
<i>WFM Limited, Mallusk did not return a tender</i>	

13.3 REPORT ON TENDERS

The Interim Board noted that the following tenders, being the lowest received or the lowest received not subsequently withdrawn, had been accepted:

Tender No	Name of Contract	Contractor	Amount
T2917	Lurgan Junior High School - Synthetic Pitch Development	John McQuillan (Contracts) Limited 11 Ballinderry Road LISBURN BT28 2SA	£1,047,000.00
T2918	Killowen Outdoor Education Centre – Phase 1 Extensions & Refurbishment	W R Jenkins 153 Crosskeys Road ARMAGH BT60 3LB	£409,648.00

T2921	Dickson Primary School (Lurgan) – Refurbishment and Extension to Nursery Unit and Main School	Bradley Construction 25 Main Street Mountfield OMAGH BT79 7PY	£329,000.00
T2924	Killyman Primary School – Additional Play Area & Traffic Management	Northstone (NI) Limited Quarry & Asphalt Division Croaghan Depot Shinny Road Macosquin COLERAINE BT51 4PS	£154,909.04
T2925	Carrick Primary School (Lurgan) – Extension & Refurbishment to Nursery Unit	Felix O’Hare & Company Limited 88 Chancellors Road Dublin Road NEWRY BT35 8NG	£279,000.00
T2926	Newry High School – Music and Art Refurbishment	Peter O’Hare Limited 9 Ryan Road Mayobridge NEWRY BT34 2HZ	£426,495.00
T2928	Rathfriland High School – Minor Improvements	O’Hanlon Brothers Construction Limited 3 Annaghmore Road Coalisland DUNGANNON BT71 4QZ	£186,760.00
T2929	St Patrick’s Primary School (Magheralin) – Extension & Refurbishment Works to Servery	Lir Construction Stony Brae Upper Darkley Road Keady ARMAGH BT60 3RE	£69,850.00

T2932	Tandragee Primary School – Traffic Management Upgrade	W J McCormick & Sons Limited The Quarries 104 Belfast Road BALLYNAHINCH BT24 8ED	£28,735.00
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13.4 LEGAL DOCUMENTS

The following contract documents had been signed and sealed by the outgoing Chairperson of the Board and the Chief Executive prior to 31 December 2009:

- Hardy Memorial Primary School – Minor Alterations to Staffroom and Office Accommodation
- Drumsallen Primary School – Multi-Purpose Hall and Store
- Bessbrook Primary School – Office Accommodation
- Clounagh Junior High School – Refurbishments to Form Music Suite
- Cookstown Primary School and Cookstown High School – Extension and Alterations

13.5 DEVELOPMENT PROPOSAL AS TO PRIMARY (INCLUDING NURSERY) AND SECONDARY EDUCATION NO 236 : CLOSURE OF ST JOHN’S PRIMARY SCHOOL, GLENN

The Chairperson declared a non-pecuniary interest in this matter.

Mr Murphy reported that a letter had been received from DE dated 12 January 2010 giving the Minister’s approval to the closure of St John’s Primary School, Glenn with effect from 31 August 2010 or as soon as possible thereafter.

14. MEMBERSHIP COMMITTEE

It was proposed by Very Rev Fr McVeigh, seconded by Mr Gildea, and agreed to appoint the following persons to represent the Board on the Board of Governors of the following schools:

Controlled Nursery Schools

Fivemiletown Nursery	Deferred
Kilkeel Nursery	Mrs M Grant 96 Ballymageough Road, Kilkeel, BT34 4SX

Controlled Primary Schools

Churchtown Primary	Deferred
Derrychrin Primary	Ms J Gilligan 34 Eglisk Park, Ballinderry Bridge, Coagh, BT80 0SW
Derryhale Primary	Mrs F Henderson 163 Mullalelish Road, Portadown, BT62 3TQ
Foley Primary	Deferred (2 seats)

Maintained Primary Schools

St Anthony's Primary Mr R McKee
142 Lough Road, Lurgan, BT66 6JL

St Patrick's Primary, Newry Deferred

Maintained Secondary Schools

Holy Trinity College Mr C McElroy
52 Creevagh Road, Lissan, Cookstown

St Columban's College Mr B McDowell
53 School Road, Ballymartin, Kilkeel, BT34 4UP

St Mark's High School Mr D Kennedy
40 Lagan Court, Burren, Newry, BT34 3SX

Mr Mackin sought clarification on the deferral of the seat relating to St Patrick's Primary School, Newry. Mr Mullan undertook to examine the position.

15. ASSOCIATION OF NORTHERN IRELAND EDUCATION AND LIBRARY BOARDS : EXECUTIVE COUNCIL MINUTES

The Interim Board noted the minutes* (B/1/10/14) of a meeting of the Executive Council held on 7 October 2009.

16. DATE OF NEXT MEETINGS

It was agreed that the next meetings of the Interim Board should be held at 2.00 pm on 23 February 2010, 18 March 2010 and, if required, 22 April 2010.

The meeting ended at 3.35 pm.

CHAIRPERSON

CHIEF EXECUTIVE

DATE

* Paper circulated
1 February 2010

** Paper tabled
LMcC