

TRAINING VENUES

Armagh City Hotel

2 Friary Road
Armagh
028 3751 8888

Armagh Teachers' Centre

Woodford, 1 Markethill Road
Armagh
028 3752 0728

Banbridge High School

69A Primrose Gardens
Banbridge
028 4062 2471

Canal Court Hotel

Merchant Quay
Newry
028 3025 1234

Community Relations Building

The Linen Green
Moygashel
028 8775 3761

Fivemiletown College

Corcreevy Demesne
Fivemiletown
028 8952 1279

Glenavon Hotel

52 Drum Rd
Cookstown
028 8676 4949

Seagoe Hotel

22 Upper Church Lane
Portadown
028 3833 3076

South West Regional College

19 Circular Rd
Dungannon
028 8772 2323

APPLYING FOR COURSES

Application for any of the courses in this leaflet can be made directly to SELB by contacting Lorraine Livingstone by phone at 028 3751 2504 or e mail to lorraine.livingstone@selb.org

Alternatively you can inform the school Principal of the courses you wish to attend and the school will complete the registration process.

In order to provide suitable venues, adequate catering facilities and sufficient course materials for all participants, it is important for the Board to know who will be attending each training session.

It is therefore essential that all Governors register for training with Lorraine Livingstone in SELB Headquarters. The contact details are given below. Should any event be over-subscribed, Governors will be offered an alternative date.

USEFUL SELB CONTACTS

Tom Mullan

Adviser

Governor Support Service & PRSD

CASS @ Silverwood Centre

Phone: 028 3831 0920

Fax: 028 3834 6604

Email: tom.mullan@selb.org

Mrs Lorraine Livingstone

Executive Officer

Governor Support Service

SELB Headquarters

Phone: 028 3751 2504

Email: lorraine.livingstone@selb.org



SELB



TRAINING PROGRAMME



School Governors 2010



CONTACT

Tom Mullan, Adviser
Governor Support Service & PRSD
028 3831 0920

TRAINING PROGRAMME

April - June 2010

Induction

Target Group: Recently appointed Governors

Aim: The course will give new Governors an opportunity to consider the roles and responsibilities involved in being a school Governor. The sessions will be interactive and an information pack will be provided. All new governors are strongly encouraged to attend this training.

Monday 12 April

Armagh City Hotel, Fisher 1
7.00pm - 9.15pm

Tuesday 13 April

Seagoe Hotel, Oaks 2
7.00pm - 9.15pm

Thursday 15 April

Glenavon Hotel, Clonavada Suite
7.00pm - 9.15pm

Monday 19 April

Linen Green, Dungannon
7.00pm - 9.15pm

Wednesday 21 April

Fivemiletown College
7.00pm - 9.15pm

Monday 26 April

Banbridge High School
7.00pm - 9.15pm

Wednesday 28 April

Canal Court, Newry
7.00pm - 9.15pm

Tuesday 4 May

Armagh Teachers' Centre
5.00pm - 7.15pm

Recruitment & Selection

Target Group: Governors

Aim: The Board's Human Resources Branch will be delivering these sessions. The training will cover the processes involved in making staff appointments, giving Governors an opportunity to familiarise themselves with the relevant legislation and the documentation used at the various stages of the procedure. The principles of good practice and practical guidance on the processes involved will also be fully explained in conjunction with safer recruitment practices and procedures.

Governors must attend SELB Recruitment and Selection Training if they wish to take part in staff recruitment.

Tuesday 20 April

Canal Court Hotel, Savoy Suite
2.00pm - 4.00pm

Tuesday 20 April

Canal Court Hotel, Savoy Suite
7.00pm - 9.00pm

Thursday 22 April

Seagoe Hotel, Elm Room
2.00pm - 4.00pm

Thursday 22 April

Seagoe Hotel, Oaks 2
7.00pm - 9.00pm

Tuesday 27 April

South West Regional College, Dungannon
Lecture Theatre
5.00 - 7.00pm

Thursday 29 April

Armagh Teachers' Centre
7.00 - 9.00pm

Performance Review and Staff Development Scheme

Target Group: New PRSD Principal Reviewers

Aim: The training will give those who are new to this role knowledge and information about the PRSD Scheme and how it operates in practice. It will also give guidance to Governors in setting appropriate performance targets for the Principal.

Tuesday 11 May

Armagh Teachers' Centre
7.00pm - 9.00pm

Child Protection Training

SELB offers Child Protection Training in three strands. The most basic strand is that which is delivered in the Governor Induction Training, which is also recommended for Chairs of Governors.

The second strand is Child Protection Training for Chairs and Governors who have been designated by their Board of Governors to assume a particular responsibility for Child Protection. This strand of the training will be organised by the Boards Designated Officers for Child Protection and the contact officer is Jennifer McCann at jennifer.mccann@selb.org. The training will begin in May of this year and continue in the next academic year. Mrs McCann will be contacting schools to invite their Chair of Governors and a Designated Governor to attend those training sessions.

The third strand is Child Protection Training relevant to recruitment of staff and Governors who attend any of the SELB Recruitment & Selection Sessions shown will be trained in the aspects of Child Protection Legislation relevant to recruitment procedures.

SELB Designated Officers for Child Protection:
Jennifer McCann
Cathy McCann
Kathryn Anderson

Tullygally Primary School
21 Meadowbrook Rd, Lurgan
Tel: 028 3824 1975